

From: [R6HarveyFSC](#)
To: [R6HarveyInfo](#)
Subject: FW: M6H1 Harvey - People Plus and Concur Charging information for Hurricane Harvey Responders
Date: Tuesday, September 5, 2017 5:07:46 PM

From: Krieger, Geoffrey
Sent: Tuesday, September 5, 2017 5:07:43 PM (UTC-06:00) Central Time (US & Canada)
To: Spurlin, Steve; Acevedo, Janie; Brescia, Nicolas; Burgo, Daniel; Carew, James; Englert, Brian; Eppler, David; Ertep, Serdar; Leonova, Larisa; Loesel, Matthew; Martin, John; Ragon, Derek; Renninger, Steven; Whelan, Ann; White, Terri-A; Adams, Adam; Nold, Eric; Smith, Heath; Moyer, Michelle; Wagner, Christine; Linden, Melissa
Cc: R6HarveyFSC; Beausoleil, Marc; Cruz, Merardo; R1 Travel; Schofield, Shannon; Doucette, Judi; Tucker, Carol; Bzenas, Ted; Walton, Kim; Bates, Lloyd; Campbell, Chrishon; Johnson, Tracy L.; Bryant, Michael; Smith, Joseph F.; Williams, Jacqueline; Chmielinski, Eileen
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Please see the below information about People Plus and Concur travel. Any questions should be directed to the R6HarveyFSC@epa.gov mailbox, Dallas REOC will be handling all questions for this. I believe I have included the appropriate people from Regions 1, 3, 4 and 5 but please feel free to forward if I missed someone.

For PPL+ time charging.

Deployed personnel's home Regions will be setting up favorites in PPL+ for each person deployed and working under a Mission Assignment. The account code for time charging the MA is as follows:

16/17 BR 06L0X13 303DC6 H001

For Region 6 employees – PPL+ favorites will be entered in by COB tomorrow, Sept 6. For any issues, please contact the Personnel/Cost Unit Leader(currently Lisa Ruhl) @ 214-665-9707 or email me at R6HarveyFSC@epa.gov

For Region 7 employees –Debbie Bishop will be entering favorites for all R7 personnel. If you experience any issues please contact her at 915-551-7529, or email me at R6HarveyFSC@epa.gov

For other Regions, please contact your home offices to establish favorites per your normal policy. I'd be happy to facilitate info to them, just provide me names/contact info.

This PPL+ code is ONLY for deployed personnel working directly under a MA. Please do not distribute to employees helping out at your home Region or filling a support role from within the Regions. There is a different reporting code for them.

We received clarification from FEMA that 8/28/17 can be charged to the Mission

Assignment. If all the travel days were for Hurricane Harvey relief efforts, pls remove your line of accounting and charge all to 17 Harvey Relief Crossfunding before approving the TA.

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*** The U.S. EPA has implemented a policy where documents will be shared electronically through a system called FedConnect. This includes future opportunities for purchasing and contracting with the EPA, and sharing documents (including new awards, task orders and modifications). EPA policy now requires any company that wishes to do business with the EPA to register in the FedConnect system. Registration is free and only takes a few minutes. Please register at <https://www.fedconnect.net/FedConnect/Default.htm>

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